**Project Graduation Meeting
January 30, 2018**

**Summary**

1. Woodbridge Community Center Update –Need to make sure school will handle permission slips so we can get accurate head count.
2. Bus rental update - Susan got 3 quotes for buses to transport students to WCC. Craig Girvan recommended to go with the middle quote – First Student Bus Rental for $442/bus which transports 40 people per bus so at least 3 buses (depending on how many students attend PG) for max of 5.5 hours total service time. Timing will be pick up at the school at 10:30pm and pick up from WCC at 3:30am.
3. Treasurer Update – Ginny mentioned that we are over $8200 in fund raising to date (does not include the $2000 from previous class) so we are closer to our goal $12,000.
4. T shirts with Eric Weinberg Update – Carol will follow up
5. Bridges restaurant fundraiser Update – Mya is still working on this but shooting for first week of April and maybe coordinate free babysitting if needed – although the restaurant is kid friendly?
6. Night at the Races Fundraiser
Committees updates and next steps
1. **Venue/Logistics** – Committee met at Pino’s to review the venue. There are still lots of volunteer positions needed to run the events.

2. **Food/Dessert** – Committee needs to call Battleground ASAP to finalize menu. Terriann Silverman is coordinating desserts for the event – donations from Carol, Susan Liebell, Mya, Barbara, Roz.

3. **Ads** – Mike B, Mike M, Mya, Mei – Keep soliciting for more ads.

4. **Baskets** – We have 15 basket donations – just need to coordinate and wrap all the baskets before the event (Neepa to coordinate)

***ALL: We need everyone to recruit and market the event so we can sell it out! We have 52 guests reserved to date. Event can seat 110 guests.***

1. Next meeting date – Monday, February 26 at 7:30pm in HS Cafe